

Trail Examination Procedures

As normal, exams will be held in the Marana unless otherwise identified on the timetable.

All HSC examination conditions apply to these Trials including as specified in the Students online.

By way of summary:

- Arrive early for each examination:
- At least 30 minutes before each examination's published start time.
- Wear the correct College uniform.

Tell someone immediately if you are ill or have a misadventure

If you have an illness or misadventure:

- and cannot attend an exam, contact Student Services immediately on 9997 7044 (ext 119)
- before the exam but you can still attend, tell the Director of Academic Care when you arrive
- during an exam and it may have affected your performance, tell the supervising teacher immediately after the end of the examination.

Know what to bring with you

You should bring the [equipment](#) you need and know what equipment is allowed for each exam. Make sure that your equipment is in good working order, because we will not uphold misadventure applications for equipment failure.

You can bring the following items into your exams:

- black pens
- pencils (must be at least 2B), erasers and a sharpener
- a ruler marked in millimetres and centimetres
- highlighter pens
- a clear bottle of water with no label
- a non-programmable watch, which you must take off, place on your desk in clear view and not touch during the exam.

You need to bring certain equipment (like a calculator) for some exams. Check the list of equipment for specific exams on [Students Online](#) or the [NESA website](#).

If you are allowed a scientific calculator, make sure you have an approved model.

If you are studying Science Extension, you need a computer that conforms to particular requirements and has had special software loaded onto it. Speak to your teacher to make sure you have the right computer.

When equipment is listed for an exam, it means that you might need it to answer some questions. If equipment is listed as optional, it is not essential for answering any questions, but you can bring and use it if you wish.

Leave other items outside the exam room

You **must not** bring any of the following items into your exams:

- mobile phones
- programmable watches, e.g. smart watches
- any electronic devices (except a calculator, if allowed), including communication devices, organisers, tablets, music players, earphones or electronic dictionaries
- paper or any printed or written material (including your exam timetable)
- dictionaries (except in language exams, if allowed)
- correction fluid or correction tape.

You cannot borrow equipment during exams. Exam staff may inspect your equipment when you enter the room, and will tell you where to place any unauthorised items. They are not responsible for these items.

Following exam room procedures

Check your desk and papers carefully.

Before starting each exam, you must sit at the desk that shows your name and student number. Desks may be set up differently at each exam.

Make sure that you have the correct exam paper for the course you have entered. When the supervisor asks you to, you must also check that no pages are missing from your exam paper.

You will have a set reading time for each paper. During this time, you must not write, use any equipment, including highlighters*, or mark your paper in any way. If you are allowed a dictionary, you can read it but you cannot write on or mark it during reading time.

** Students are permitted to highlight during reading time in the Science Extension online exam only.*

So Year 12, I know this may appear rather confronting, but I've included these procedures so that everyone is aware of the requirements as these will be the same for your actual HSC Examinations in October and November.

And finally, I wish you all the best as you make final preparations and sit these Trials.

Take special care of yourselves.

Kind regards



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